

NOTIFICATION FOR BRIEFING SESSION EXTENTIONN



GEMS/GRCSYSTEM/2023/CON012

APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, IMPLEMENTATION, SUPPORT AND MAINTENANCE OF THE GOVERNANCE, RISK & COMPLIANCE (GRC) SOLUTION FOR GEMS WITH ONE (1) YEAR SUPPORT AND MAINTENANCE WHICH CONTRACT MAY BE ANNUALLY RENEWABLE FOR TWO (2) MORE YEARS.

GEMS has advertised the tender for **GEMS/GRCSYSTEM/2023/CON012** with the incorrect closing date of 18 October 2023. Due to a technical problem we encountered during a briefing session on 18 October 2023, the new briefing session date is **01 November 2023 from 10h30-12h00. Attendees joining the session more than 15 minutes after the starting time noted i.e. after 10h45 will be deemed not to have attended the briefing session.**

Prospective service providers are required to notify the relevant person Gerald Chriwa at the respective email address at CON012.23GRCSYSTEM@nexia-sabt.co.za, before 10h00 on 30 October 2023 whether they will attend the briefing session. **Bidders will be provided with a link to connect and join the session on confirmation of attendance. Attendees must have their own copies of the bid document in the briefing session.**

The new closing date for this bid is 15 November 2023 at 11h00am.

Procurement processes administered by GEMS and Nexia SAB&T

The Government Employees Medical Scheme (GEMS) is an authorized Financial Services Provider (FSP No 2581) Working towards a healthier you



CALL FOR NOMINATIONS TO FILL VACANCIES ON THE PROFESSIONAL BOARDS OF THE HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA

Notice is hereby given for the nomination of suitable candidates to be considered for appointment by the Honourable Minister of Health, **Dr MJ Phaahla**, to serve as **Community Representatives** on the following Professional Boards of the Health Professions Council of South Africa (HPCSA) for the unexpired term of office ending **31 October 2025**.

- (a) Professional Board for Optometry and Dispensing Opticians (1)
- (b) Professional Board for Medical Technology (2)
- (c) Professional Board for Nutrition and Dietetics (1)
- (d) Medical and Dental Professions (1)

The HPCSA is a statutory body established in terms of the Health Professions Act, 1974 (Act No. 56 of 1974) ("the Act"), to serve and protect the public, and to provide guidance to registered healthcare practitioners. The Professional Boards of the HPCSA (as listed above), are established in terms of section 15(1) of the Act and the objects thereof are outlined in section 15A of the Act.

It should be noted that, in terms of Section 15(5)(b) of the Act, candidates who are nominated in the category of community representative **must not** be persons registered with the same Professional Board on which they are being nominated.

Nominees should possess a minimum of a three (3) year National Diploma, Bachelors Degree or equivalent qualification, be able to demonstrate knowledge of the health sector, and have extensive experience in community health initiatives. All valid nominations will be vetted for compliance with the fitness and propriety requirements.

Requirements of a valid nomination: Nomination must be made on a prescribed nomination form obtainable from the Department of Health's website at www.health.gov.za under **VACANCIES**. Each nominee must be nominated on a separate nomination form. Only one Professional Board may be selected per nomination form. A comprehensive CV of the nominee as well as a written motivation by the nominee should be attached, including certified copies of academic qualifications and other relevant supporting information.

Submission of nominations: Nominations should be addressed to the Director-General, Department of Health, and marked for the attention of the Director: Public Entities Governance and submitted via email to nominations@health.gov.za by no later than 16h00 on Friday, **10 November 2023**. Enquiries can be directed to Mr Tsebe at tel. 012 395 9653.

Every nomination form in respect of which any of the requirements as stipulated above has not been complied with, or which is not received by the aforesaid date and time at the email address provided, will be invalid.

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FETAKGOMO TUBATSE MUNICIPALITY, SITUATED IN LIMPOPO PROVINCE WITHIN THE SEKHUKHUNE DISTRICT, INVITES SUITABLY QUALIFIED INDIVIDUALS TO APPLY FOR THE FOLLOWING POSTS:

JOB ADVERTISEMENT

NATURE OF EMPLOYMENT: PERMANENT

An incumbent shall be expected to sign an employment contract, performance agreement and disclosure of financial interest form and will also undergo security vetting and competency assessment test.

REMUNERATION FOR ALL POSITIONS:

Determined in line with Govt Gazette no. 48789 on upper limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.

CORE AND LEADING COMPETENCIES FOR ALL POSITIONS:

As prescribed in Annexure A to Local Government: Competency Framework for Senior Managers of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, Government Gazette 37245, Government Notice no 21 of 17 January 2014.

POSITION NO. 1

Reference no.: SEN/DVP/23/24/01
 Department: Development Planning and Human Settlements
 Position: Director of Development Planning and Human Settlements
 Remuneration: R1,016,855.00 – R1,158,646.00 – R1,315,065.00

MINIMUM COMPETENCY REQUIREMENTS:

- A Bachelor of Science Degree in Building Sciences/Architect/Town and Regional Planning or equivalent.
- or Diploma will be an added advantage.
- Certificates in Municipal Finance Management and Project Management will be an added advantage.
- Registration as a Professional Planner will also be an added advantage.
- A minimum of 5 years relevant experience at Middle Management Level.
- Proven successful Professional Development /Town and Regional Planning experience.
- Good knowledge and understanding of relevant policy and legislation.
- Good understanding of institutional governance systems and performance management
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act.
- Knowledge of geographical information systems
- Knowledge of Spatial, Town and Development Planning
- A Valid driver's license.

CORE FUNCTIONS:

- The incumbent shall be reporting to the Municipal Manager and responsible for:
 - Coordination, planning and provision of development guidelines for land use and zoning.
 - Spatial planning and Land use management.
 - Development and management of GIS
 - Building control services
 - Management/implementation of Properties, Housing and Building Regulations
 - Facilitation and management of the provision of housing and accommodation for rate payers
 - Management, revision and implementation of policies, procedures and by-laws relevant to the Development Planning department
 - Financial Management of the Department
 - Execution of any other function delegated by the Municipal Manager in terms of the municipality's delegation system.

POSITION NO. 2

Reference no.: SEN/LED/23/24/02
 Department: Local Economic Development and Tourism
 Position: Director of Local Economic Development and Tourism
 Remuneration: R1,016,855.00 – R1,158,646.00 – R1,315,065.00

MINIMUM COMPETENCY REQUIREMENTS:

- A Bachelor in Development Studies/ Economics or relevant qualification.
- Certificates in Municipal Finance Management and Project Management will be an added advantage.
- A minimum of 5 years relevant experience at Middle Management Level
- Proven successful Local economic development experience.
- Good knowledge and understanding of relevant policy and legislation.
- Good understanding of institutional governance systems and performance management
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act.
- A Valid driver's license.

CORE FUNCTIONS:

- The incumbent shall be reporting to the Municipal Manager and responsible for:
 - Facilitation of Mining related matters
 - Support and promote Agricultural projects.
 - Support local tourism.
 - Provide support to local business.
 - Support cooperatives and trading regulations
 - Facilitate business linkages.
 - Management, revision and implementation of policies, procedures and by-laws relevant to the Local economic development department
 - Financial Management of the Department
 - Execution of any other function delegated by the Municipal Manager in terms of the municipality's delegation system.

Applications must be submitted on the Official Application Form obtainable from the Municipal website as prescribed in terms of **Government Notice no. 37245 for Regulations on Appointment and Conditions of Employment of Senior Managers**. The form must be accompanied by a detailed cv, certified copies of certificates and other relevant supporting documents. Applicants must also include information regarding their criminal record. The applications must be submitted to Registry Offices of Fetakgomo Tubatse Municipality Head Offices at 1 Kastania street, Burgersfort or Apel Regional Offices or they can be posted to: The Municipal Manager, Fetakgomo Tubatse Municipality, P.O Box 206, Burgersfort, 1150.

Closing date for submissions is 10 November 2023 at 16:00. Telephone enquiries can be directed to Ms Maphutha M.V at 013 231 1289/082 737 7394.

The selection process will be influenced by the municipality's Employment Equity principles. Please note that correspondence will be limited to shortlisted candidates only.

NB: SUCCESSFUL CANDIDATES WILL BE SUBJECT TO VETTING, QUALIFICATION VERIFICATION AND REFERENCE CHECK. FRAUDULENT QUALIFICATIONS AND CANVASSING FOR THE POSITION WILL AUTOMATICALLY DISQUALIFY THE APPLICANT. NO FAXED OR E-MAILED APPLICATIONS WILL BE CONSIDERED.

The municipality reserves the right not to make any appointment.
 Makgata M.J

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18 | City Press Tenders and Careers

MPUMALANGA PROVINCIAL GOVERNMENT



**DEPARTMENT OF EDUCATION
 ADVERT V5 - POSTS**

The procedures for applications please refer to the Departmental website at www.mpumalanga.gov.za/education/ (select the Vacancies icon) **Office of the Premier, Mpumalanga Province website www.mpumalanga.gov.za and Mpumalanga Department of Education's Face Book Page.**

POST-NUMBER	POST & COMPONENT	OFFICE	STATION	SALARY
V5/254	DIRECTOR: HR PROVISIONING	Head Office	Mbombela	Salary: An all-inclusive remuneration package of R 1 162 200 p.a.
V5/256	DEPUTY DIRECTOR: BUDGET	Head Office	Mbombela	Salary: An all-inclusive remuneration package of R 811 560 p.a.
V5/259	EXAM SECURITY AND RISK MANAGER: EXAM SECURITY AND RISK MANAGEMENT	Head Office	Mbombela	Salary: R 424 104 p.a.

Applications and enquiries should be directed as follows:
 The Head of Department, Mpumalanga Department of Education, Private Bag x 11341, Nelspruit, 1200, For attention: Mr. G Mathebula, Deputy Director: HR Staffing.
Closing Date Thursday 16 November 2023 at 16h00.
The Department reserves the right to withdraw any of the posts advertised due to internal processes.

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**education
 DEPARTMENT: EDUCATION
 MPUMALANGA PROVINCE**

The Mpumalanga Department of Education awaits applications from suitably qualified and experienced persons for appointment to the positions as set out below.

TEACHER: BUKHOSIBETFU FULL SERVICE SCHOOL
 Salary: R 318 648 p.a.

Requirements:

A recognised four year qualification which includes professional teacher education. Fluency in South African Sign Language as a Language of Learning and Teaching is compulsory. Experience in teaching the subject through SASL will serve as an added advantage. Computer literacy, SACE registered. Willing to enrich the teaching and learning of SASL and Deaf Culture through extra-curricula programmes of the school.

Duties:

The teachers will be responsible for all preparation and presentation of lessons and assessment of learning content as per the Curriculum and Assessment Policy Statements for their subjects, as well as extra-mural supervision.

- Post Ref No V5/262 – English FAL, Driekoppies, Shongwe Mission
 - Post Ref No V5/263 – Mathematics FET, Driekoppies, Shongwe Mission
 - Post Ref No V5/264 – Geography FET, Driekoppies, Shongwe Mission
 - Post Ref No V5/265 – Consumer Studies FET, Driekoppies, Shongwe Mission
 - Post Ref No V5/266 – Life Sciences FET, Driekoppies, Shongwe Mission
 - Post Ref No V5/267 – Tourism FET, Driekoppies, Shongwe Mission
 - Post Ref No V5/268 – Life Orientation FET, Driekoppies, Shongwe Mission
- Enquiries: Ms PN Mbatha, Tel (013) 766 5844

DEPARTMENTAL HEAD: BUKHOSIBETFU FULL SERVICE SCHOOL
 Salary: R 394 032 p.a.

Requirements:

A recognised four year qualification which includes professional teacher education. Qualification in South African Sign Language (Minimum: SASL Level 1 / SASL NQF Level 4). Fluency in South African Sign Language as a Language of Learning and Teaching. Sound knowledge of SASL CAPS. Experience in teaching SASL HL in the FET Phase knowledge and experience will be an added advantage. Computer literacy, SACE registered. Willing to enrich the teaching and learning of SASL and Deaf Culture through extra-curricula programmes of the school.

Duties:

The HOD will be responsible for effective functioning of the Department. Control the work of teachers in respect of preparation, presentation of lessons and assessment of learning content as per the Curriculum and Assessment Policy Statements for SASL HL, Curriculum and Assessment Policy Statements for EFAL as well as extra-mural activities. Advise the school on the curriculum delivery matters, participate in agreed school/teacher appraisal processes and ensure development of departmental policy, planning and management of all administrative activities relating to curriculum delivery.

Post Ref No V5/269 – Senior Phase Mathematics and Natural Sciences, Driekoppies, Shongwe Mission
 Enquiries: Ms PN Mbatha, Tel (013) 766 5844

APPLICATIONS:

Applications should be submitted on the latest Form Z.83, obtainable from any Public Service Department as well as on the Mpumalanga Department of Education website at www.mpumalanga.gov.za/education/, **select the Vacancies icon**. Applications must in all cases be accompanied by a recent updated comprehensive CV only. Only shortlisted candidates for a post will be required to submit certified copies of all qualifications, proof of registration with a relevant Professional Body (if applicable) and RSAID-document, as well as valid driver's license on or before the day of the interview following communication from the relevant HR section of the Department. **Please note that a passport or driver's license will not be accepted in lieu of an Identity Document.** A complete set of application documents (CV and latest Z83 form) should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered.

NBI APPLICANTS MUST ENSURE THAT THEY FULLY COMPLETE PART A, B AND C AS WELL AS THE DECLARATION AND SIGN FORM Z 83, EVEN IF THEY ARE ATTACHING A CV. INCOMPLETE AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.

NBI! IF YOU ARE CURRENTLY IN SERVICE, PLEASE INDICATE YOUR PERSAL NUMBER AT THE TOP OF FORM Z83.

Applications should be mailed to:

The Head of Department, Mpumalanga Department of Education,
 Private Bag x 11341, Nelspruit, 1200,
 For attention: Mr. G. Mathebula Deputy Director: HR Staffing.

Applications may also be placed (recorded in the register) in the application container located at the Security Desk, Upper Ground, Ikhamanga Building of the Riverside Government Complex, but will be removed on **Thursday 16 November 2023**.

NOTE:

- The Mpumalanga Department of Education is committed to provide equal opportunities and practices affirmative action employment. It is the intention of the Department to promote representivity (disability, gender and race) through the filling of posts and a candidate whose transfer / promotion / appointment will promote representivity will receive preference.
- The filling of posts will be done in terms of the Department's need to meet Employment Equity targets.
- **To enable the Department to promote employment equity of persons with disabilities, applicants with disabilities who wish to apply for these posts are required to attach documentary proof substantiating his/her disability, failing which applicants will be categorized as not having a disability.**
- Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time.
- The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment.
- Candidates recommended for appointment will be subject to a vetting process prior to appointment.
- If no response is received from Mpumalanga Department of Education within 90 days after the closing date of the advert, applicants must assume that their application was not successful.

CLOSING DATE:

The closing date for the receipt of all applications is **16:00 on Thursday 16 November 2023**. No applications received by the Directorate: HR Provisioning (H/O) after the closing date and time will be considered. It should be noted that the Department will not take responsibility for applications received after the closing date and time even if said applications were sent through Post Office speed services or a courier service.

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**MAKHUDUTHAMAGA
 LOCAL MUNICIPALITY**

BID NOTICE

Bidders are hereby invited to bid for the following project:

Project Number	Project Description	Compulsory Briefing	Closing Date
Lim473/Phaahla-Masehlaneng/23/24/037	Construction of access road from Phaahla to Masehlaneng via Manch Masehla-Design only	31-10-2023 @10H00 at Municipal Chamber	14 November 2023.12:00 am
Lim473/Mathapisa-Ga Mampane/23/24/038	Construction of Access road from Soetveld/ Mathapisa to Ga Mampane Thabeng. CIDB 7CE or higher	31 -10-2023 @10H00 at Municipal Chamber	24 November 2023.12:00 am

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Bid documents will be obtainable from Makhuduthamaga Local Municipal offices from 31 October 2023 (Mon-Fri from 08:00-16:30) from the cashiers; at a non-refundable deposit **R560.00** for each payable in cash or bank guaranteed cheque. Bid documents can also be downloaded from online service (www.etender.gov.za) at no cost.

Completed and signed tender documents must be sealed in an envelope and marked with the relevant project number and project description and be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse before the closing date and time.

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and revised procurement regulation with effect 16 January 2023 on 100 points for functionality and (80/20 for phaahla to masehlaneng and 90/10 for construction of Soetveld.) points system where 80 and 90 points are for the price and 20 and 10 points are for municipal specific goals (according to the said legislation). Details of specific goals and functionality are in the bid document. Bid will remain valid for 90 (Ninety) days.

The lowest and any tender will not necessarily be accepted and the Municipality reserves the right not to consider any tender not fully completed. Bidders are required to initial each page of the tender document and sign where necessary.

For enquiries contact:

Supply Chain Unit: Mr Mothapo KJ - 013 265 8607
Infrastructure: Senong P.A - 013 265 8651

Mr Moganedi RM: MUNICIPAL MANAGER, PRIVATE BAG X 434, JANE FURSE, 1085

Department of Arts, Culture, Sports and Recreation

**Chief Executive Officer
 Mmabana Arts, Culture and Sport Foundation
 Mahikeng, North West (South Africa)
 Market Related Salary Package inclusive of benefits
 (Five year performance based contract)
 REF 2023/ACSR130/NW**

Requirements: • A post graduate qualification in general management or equivalent (NQF 8) • An MBA or similar will be an added advantage • Ten (10) to fifteen (15) years' experience in the overall management of an organisation, preferably within the arts, culture and sports sector or related • Business turnaround and revenue enhancement experience • Good interpersonal, negotiation and communication skills • Strong financial analysis and risk management skills • A good appreciation of the socio-economic and political dynamics of the North-West Province • A successful track record in general management and leadership.

Knowledge: • Mmabana Foundation Act and applicable legislation.
Competencies: • Strategic capability and leadership • Programme and project management • Financial management • Change management • Knowledge management • Service delivery innovation • Problem solving and analysis • People management and empowerment • Client orientation and customer focus • Communication • The ability to interact on all levels and wide networking and fund raising skills would be essential in order to carry out the Mmabana Arts, Culture and Sports Foundation's mandate.

Duties: • Leading the effective execution of Mmabana Arts, Culture and Sports foundation's business strategy in line with its mandate • Provide high-level strategic leadership • Ensuring financial sustainability of the Foundation • Fostering effective relationship with all levels of Government • Be accessible to the North-West artistic community, relevant stakeholders and role players • Fostering and maintaining an appropriate human relations environment and developing skills within the organisation.

Enquiries: Mr Thapelo Mpusang, tel. (018) 388 2739

NOTE: Applicants are requested to submit portfolio of experience in relation to experience within the arts, culture and sports environment and business turnaround and enhancement.

This is an equal employment opportunity and affirmative action employment opportunity and it is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. Women and people with disabilities who meet the requirements are encouraged to apply.

The Employment Equity plan of the foundation will be considered when filling these positions. Applications should include copy of ID, certificates and comprehensive CV with three contactable referees, copies of your educational qualifications. Failure to submit the requested documents will result in your application not being considered. Shortlisted candidates will be subjected to a technical assessment and the selected interviewed candidates will be subjected to a two day competency assessments at a venue and date determined by the Department. Any application received after the closing date or faxed applications will not be considered. Communication will be limited to shortlisted candidates only. The successful candidates for the above positions will be required to undergo personnel suitability checks, which includes, criminal records, citizenship, financial checks, qualifications and previous employment (Reference checks) and should have been vetted Top Secret or should be able to meet Top Secret vetting requirements within 6 months of assuming duties failing which the contract will be terminated. It is the responsibility of the applicant to make sure that foreign qualifications are evaluated by the South African Qualifications Authority. If you do not hear from the Department within six months after the closing date of the advertisement consider your application to be unsuccessful. The foundation reserves the right not to fill the position. You should consider your application unsuccessful if you do not hear from us in four weeks after the closing date.

Mmabana Arts, Culture and Sports foundation is an equal opportunity employer and its intention is to promote representivity on race, gender and disability. The requirements of the Employment Equity Act will therefore be considered for this position, but will not be the only criteria applied. The successful candidate will be required to sign a performance agreement and, where applicable be subjected to additional checks such as qualification and security checks.

NOTE: This is a re-advertisement and all applicants who previously applied are encouraged to apply as previous applications will not be considered.

**Chief Director: Sport and Recreation
 Salary: All-Inclusive Package: R1 371 558.00 (SL 14)
 REF NO: 2023/ACSR 131/NW - Centre: Head Office, Mmabatho**

Requirements: • A relevant undergraduate qualification (NQF 7 or an equivalent qualification), recognized by SAQA • Major subjects in the field of Sport Administration/Science will serve as added advantage • Five (5) years appropriate experience at a senior management level in any of the three spheres of government • Experience subjects in the field of Sport Administration/Science will serve as added advantage • A pre-entry certificate for SMS must be completed before an appointment can be considered • Candidates must be multi-skilled, dynamic, self-motivated professional with well-developed and proven leadership and management abilities • Good communication, managerial, organizational and writing skills • Strong negotiation and interpersonal skills • Ability to interact at a high level • Must have a valid South African driver's license (Code 08).

Competencies: • Strategic capability and leadership • People management and empowerment • Capability and leadership • Programme and project management • Financial management • Change management • Service delivery innovation • Problem solving and analysis • Communication • Honesty and integrity and the Batho Pele Principles.

KPA: • Manage and Co-ordinate community sport, Sport performance, Mass participation in sport • Plan, develop and formulate sport strategies for all sporting codes • Oversee the co-ordination of sport activities including community and in-school sport • Manage and co-ordinate recreation in the Province.

Duties: • Planning and implementation of community sport (clubs development and recreation) • Planning and implementation of mass participation (school sport) • Planning and implementation of sport performance • Ensure and align the business strategies of North West sport commission, North West sport confederation and PROREC to the Chief Directorate strategic plan and annual performance • Conduct meetings with North West sport commission, North West sport confederation and PROREC on the development of the business plan • Monitor the implementation of the business strategies of North West sport commission, North West sport confederation and PROREC • Monitor the implementation of the sport activities • Conduct monthly meetings of the Chief Directorate to assess performance • Consolidation of the sport activities report on a monthly and quarterly basis by the Chief Directorate • Consult with recreation structures (LOREC, DISREC and PROREC) on the implementation of recreation • Conduct quarterly meetings with PROREC to monitor the implementation of recreation • Consolidation of the PROREC report on a meeting and quarterly basis.

Enquiries: Mr Thapelo Mpusang, tel. (018) 388 2739

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representativity (race, gender and disability) e.g. White, Indian, Coloured and African, in the Department through the filling of posts. Women and People with disability are encouraged to apply. The candidates whose transfer/promotion/appointment will promote representativity will receive preference. An indication in this regard will facilitate the processing of applications.

Compliance: It is compulsory to fill all fields on the New Amended Z83 Form (No.81/971431) as prescribed with effect from 01 January 2021, which must be signed, initialed and dated. The form is obtainable at any National or Provincial Department(s), www.gov.za. Applicants must indicate the Post, Reference Number on the Z83 Form application. The new Z83 Form must be accompanied by a recent updated curriculum vitae with full personal details, experience, including three (3) names of contactable referees. Persons in possession of foreign qualification must furnish this Department with an evaluation certificate from South African Qualification Authority (SAQA). DPSA Circular 19 of 2022 on Part E, F and G: Noting that there is limited space provided on Z83, often indicate "refer to Curriculum Vitae as attached" and provides the required information but the statement that relate to prevent re-appointment Part E must be answered. Failure to provide information on CV as requested the applicant may be disqualified. Faxed, e-mailed applications will not be accepted. Applications received after closing date will, as a rule not be accepted. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. It will be expected of candidate(s) to be available for interview process on a date, time and place as determined by the Department. Shortlisted candidate(s) will be required to undergo personal suitability checks, which include criminal records, citizenship, financial credits/assets, qualifications verification and previous employment background/reference checks will be verified. Candidates will be subject to security screening and vetting. Candidates will undergo a compulsory Compulsory Assessment and a Technical exercise. Applicants must disclose if she/he is not a Director/Shareholder of a company or conducting any business with Organ of State and whether is performing any additional remunerative work outside his/her normal duties. The successful candidate will enter into an Annual Performance Agreement, and also annually disclose his/her financial interest. The Department reserves the right not to make appointment. **NB:** Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful.

All applications must be addressed to: **Head of Department, Department of Arts, Culture, Sports and Recreation, Private Bag X90, MMABATHO, 2735 or Hand delivered to Human Resource Management, Ground Floor, Gabomotho Building, 760 Dr James Moroka Drive, MMABATHO, 2735. For Attention: Director: Human Capital Management: Mr T Mpusang.**

Closing Date: 20 November 2023



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